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**Central Board of Secondary Education**  
(An autonomous Organisation under the Union Ministry of Human Resource Development, Govt. of India)  
**'Shiksha Sadan', 17-Rouse Avenue, New Delhi – 110 002**

CBSE/ACADEMIC/CIRCULAR/2012/

12.04.2012

Circular No. 25 /2012

All Heads of Institutions  
Affiliated to the Board

**Subject: Inclusive Practices in CBSE schools .**

**Dear Principal,**

This is in continuation to our earlier Circular No. 45 dated 29.10.2008 and Circular No. 65 dated 24.12.2009 regarding inclusive practices in CBSE schools. The Central Board of Secondary Education has provided relaxation for children with various disabilities like Visually Impaired, Physically Challenged, Autistic, Dyslexic, Spastic and other categories defined in the PWD Act, 1995 with regard to both Secondary School Examination and Senior School Certificate Examination. These relaxations are as follows :

- Exemption from studying third language up to **middle school level** (i.e. Class VIII).
- Permission to use an amanuensis.
- The amanuensis should be a student of class lower than the one for which the candidate will be taking the examination.
- The Centre Superintendent of the Examination Centre chooses a suitable amanuensis and forwards his/her particulars to the Regional Officer concerned for consideration and approval.
- The services of amanuensis shall be provided free of cost.
- The amanuensis is paid remuneration as prescribed from time to time by the Board.
- The candidate may be permitted to use the services of an amanuensis in all or any of the papers. Services of same amanuensis is taken for all the papers.
- The candidates are permitted to draw the diagrams etc. themselves, if desired by them. Services of same amanuensis is taken for all the papers.
- Additional time as under is given in each paper;  
For paper of 3 hours duration                      60 minutes

For paper of 2 ½ hours duration      50 minutes

For paper of 2 hours duration          40 minutes

For paper of 1 ½ hours duration        30 minutes

- The Centre Superintendent makes the sitting arrangements for the dyslexic, visually impaired, physically challenged and spastic candidates on the ground floor, as far as possible.
- Alternative type questions are provided in lieu of questions having visual inputs for the blind candidates in English Communicative and Social Science for **Class X** and History, Geography and Economics for **Class XII**.
- Separate question papers in enlarged print for Mathematics and Science & Technology in **Class X** are provided.
- The Centre Superintendent(s) are directed to send the answer books of special category students in separate covers.
- To facilitate easy access, a few selected schools are made examination centres for special students.
- Visually impaired candidates have the facility to use computer or a typewriter for writing answers.
- Teachers from schools for visually impaired are appointed as Assistant Superintendent(s) (Invigilators) at the special examination centres. However, precaution is taken to appoint different subject teachers on different days.
- A separate column is provided on the title page of the answer book for indicating the category of differently abled candidates so that these answer books could be segregated for sending them separately to the Regional Office of the Board.
- A differently abled candidate appearing for **Class X** Summative Assessment Examination has the option to opt for one language instead of two along with any four of the following subjects :  
*Mathematics, Science, Social Science, Another Language, Music, Painting, Home Science and Introductory Information Technology, Commerce (Elements of Business) & Commerce (Elements of Book Keeping and Accountancy)*

The Board has also issued advisory to schools for Inclusive Education of children with disabilities. These guidelines are as follows :

- to ensure that no child with special needs is denied admission in Mainstream Education
- to monitor the enrollment in schools of disabled children
- to provide support through assistive devices and the availability of trained teachers
- to modify the existing physical infrastructure and teaching methodologies to meet the needs of all children including Children with Special Needs
- to ensure that all schools are made disabled friendly by 2020 and all educational institutions including hostels, libraries, laboratories and buildings will have barrier free access for the disabled
- to ensure availability of Study material for the disabled and Talking Text Books, Reading Machines and computers with speech software
- to ensure an adequate number of sign language interpreters, transcription services and a loop induction system will be introduced for the hearing handicapped students

- to revisit classroom organization required for the education of Children with Special Needs
- to ensure regular in-service training of teachers in inclusive education at the elementary and secondary level.

The Board has also directed all its schools to provide proper physical facilities like ramps, toilets for wheel chair users and auditory signals in elevators and lifts in accordance with the provisions laid down in PWD Act, 1995 for differently abled students. (Ref. Affiliation Bye Laws)

Also, vide Circular No. 68/2011 dated 16.09.2011 and Circular No. 91/2011 dated 23.12.2011, the Board has made provisions for visually impaired students to take up Science subjects, i.e., Physics, Chemistry and Biology, involving practicals, at **Senior Secondary level** by deciding to provide separate question papers in lieu of practicals to visually impaired students in these subjects. The alternate question papers for practicals will contain multiple choice questions, based on practical content in the subjects of Physics, Chemistry and Biology. This new scheme for providing alternate question papers in Physics, Chemistry and Biology at **Senior Secondary level** has been implemented for the students of **Class XI from the session 2011-12** and for the students of **Class XII from the session 2012-13**.

The guidelines for alternate question papers in practicals for visually impaired students in the subjects of Physics, Chemistry and Biology alongwith the list of practicals and the Sample Question Paper for Class XII will be provided on CBSE website: [www.cbse.nic.in](http://www.cbse.nic.in) soon.

It may be reiterated here that this provision of alternate question paper in lieu of practicals at Senior Secondary level for visually impaired students is given only for CBSE Board Examination. Students should also carefully refer to the requirements of the admitting Organization/College/University for further upward mobility in their academic career related to these subjects.

You are requested to disseminate this information to all concerned.

**Yours faithfully,**

**(Dr. Srijata Das)**  
**Education Officer**

**Copy to:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. The Secretary, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
9. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
10. The Education Officers/AEOs of the Academic Branch, CBSE.
11. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
12. The Library and Information Officer, CBSE
13. EO to Chairman, CBSE
14. PA to CE, CBSE
15. PA to Secretary, CBSE
16. PA to Director (Acad.)
17. PA to HOD (AIEEE)
18. PA to HOD (Edusat)
19. PRO, CBSE

**(Dr. Srijata Das)**  
**Education Officer**